

LIBERTY COUNTY, TEXAS
APPLICATION FOR ECONOMIC DEVELOPMENT AGREEMENT
OR TAX ABATEMENT AGREEMENT

1. Type of Proposed Agreement

☐	Economic Development Agreement without Tax Abatement Proposed taxable property value: \$ _____ Permanent jobs: _____ Temporary jobs: _____
☐	Tax Abatement Agreement Proposed taxable property value: \$ _____ Permanent jobs: _____ Temporary jobs: _____

2. Applicant and Project Information

Applicant	
Applicant Name	
Contact Representative	
Mailing Address	
Telephone	
Email	

Attorney	
Attorney / Firm	
Contact Representative	
Mailing Address	
Telephone	
Email	

Engineer	
Engineer / Firm	

Contact Representative	
Mailing Address	
Telephone	
Email	

Surveyor	
Surveyor / Firm	
Contact Representative	
Mailing Address	
Telephone	
Email	

Project Summary	
Development Project Name	
Affected County Commissioner Precinct	
Project Tract Size and Location	
Project Type and Use	
Affected Taxing Entities	
Total Project Lots, Parts, or Divisions	
Names of Nearest Public Roads	
Utility Service Providers	

INSTRUCTIONS AND REQUIRED INFORMATION

3. Instructions and Required Information

A. General Instructions

1. This is an Application for Economic Development Agreement or Tax Abatement Agreement ("Application") submitted to Liberty County, Texas ("County") by Applicant. This Application must be completed, executed, and delivered by Applicant to the County in compliance with the active **Liberty County, Texas Guidelines and Criteria for Tax Abatement and Other Economic Development** ("Guidelines") approved by the Commissioners Court of Liberty County, Texas ("Commissioners Court"). The contents of the Guidelines are incorporated by reference, including all special definitions.
2. Unless otherwise designated, the past, present, or future tense shall each include the other, the masculine, feminine, or neuter gender shall each include the other, and the singular and plural number shall each include the other, where necessary for a correct meaning.
3. This fully completed and executed Application shall be delivered to the County Judge, Liberty County, Texas, Liberty County Courthouse, 1923 Sam Houston Street, Room 201, Liberty, Texas 77575 (telephone: 936-336-4665). Copies of the Guidelines may be obtained from the official minutes of the Commissioners Court filed with and maintained by the County Clerk of Liberty County, Texas, and from the County's internet website maintained at www.co.liberty.tx.us.
4. This Application and the following documents are required to be submitted for review to the County regarding a proposed Agreement: the Application documents described in the Guidelines. Please attach all required documents to this Application and add additional sheets if necessary. At the time of Application delivery, Applicant must deliver payment to the County of all Application fees, if any are required, to the County Judge of Liberty County, Texas at the business office address noted above.

B. Standard Yes/No Questions

Question	Yes	No
1. Pursuant to the Guidelines, is Applicant an eligible Applicant for the proposed Agreement, including being the current owner, lessor, or lessee of the Project property?	☐	☐
If Yes , please attach documents which identify and describe Applicant's active ownership, lessor, or lessee status regarding said property. If No , please attach documents describing when that status will be established.		
2. Is any part of the Project located within (a) another county, or (b) the city limits or extraterritorial jurisdiction of an incorporated municipality?	☐	☐
If Yes , identify said county and/or municipality: _____.		

- | | | |
|--|--------------------------|--------------------------|
| <p>3. Is Applicant requesting that a variance to the Guidelines be granted for the Project, proposed Agreement, or this Application?</p> <p>If Yes, identify with attached documents all issues and arguments for the requested variance, including a description of all potential witnesses who may testify or otherwise provide information in support of the requested variance.</p> | ☐ | ☐ |
| <p>4. Will any land, improvements, roads, streets, utility, drainage, or transportation infrastructure, or facilities be dedicated to public use for the Project?</p> <p>If Yes, identify with attached documents said matters, including all reports, plans, drawings, and specifications pertaining to the dedicated land, improvements, infrastructure, or facilities.</p> | ☐ | ☐ |
| <p>5. Will the Project be served by public utility service for electricity, gas, water, or sewer utilities?</p> <p>If Yes, identify with attached documents the public utility providers, including all reports, plans, drawings, and specifications related to those proposed utility facilities for the Project.</p> | ☐ | ☐ |
| <p>6. Will the Project be served by private water wells or septic/OSSF systems?</p> <p>If Yes, identify with attached documents those wells and systems, including all reports, plans, drawings, and specifications related to those proposed facilities for the Project.</p> | ☐ | ☐ |
| <p>7. Will the Project development require a permit or other approval by another government or private entity?</p> <p>If Yes, identify with attached documents the permit issuing entities, including copies of any active permits obtained from those entities for the Project.</p> | ☐ | ☐ |
| <p>8. Is the Project development site located in a floodplain as defined by law?</p> <p>If Yes, identify with attached documents all floodplain areas in which all or part of the Project development site is located.</p> | ☐ | ☐ |
| <p>9. Has Applicant paid all application fees, if any are required, by the County or other government or private entity, for Project development?</p> <p>If No, please attach documents identifying the entity requiring the application fee, any submitted application, and an explanation regarding the absence of fee payment. If Yes, please attach documents showing the submitted application and payment of the application fee.</p> | ☐ | ☐ |

10. Does a delinquent tax liability or tax lien exist on any real or personal property made the subject of the proposed Project development, or on any real or personal property of the Applicant located in Liberty County, Texas?

☐☐

If **Yes**, please attach documents identifying said liability or lien. If **No**, please attach documents (i.e., a tax certificate or other government document) showing that no such liability or lien exists.

11. Has construction commenced regarding the Project?

☐☐

If **Yes**, please attach documents describing when, where, and what Project construction activities have commenced.

C. Agreement-Specific Supporting Materials

1. Regarding a requested **Economic Development Agreement without Tax Abatement** for the Project, please attach documents which identify and describe all facts, Project or Agreement matters, and other information (including a proposed draft Agreement if available) necessary or desired to be submitted in support of this Application in compliance with Articles 1, 2, 3, and 5 of the Guidelines.
2. Regarding a requested **Tax Abatement Agreement** for the Project, please attach documents which identify and describe all facts, Project or Agreement matters, and other information (including a proposed draft Agreement if available) necessary or desired to be submitted in support of this Application in compliance with Articles 1, 2, 4, and 5 of the Guidelines.

EXECUTION

THE APPLICANT NAMED BELOW HEREBY CERTIFIES AND STATES THE FOLLOWING: I have read the active **Liberty County, Texas Guidelines and Criteria for Tax Abatement and Other Economic Development** approved by the Commissioners Court of Liberty County, Texas. All documents required by the Guidelines for this Application have been prepared by me or on my behalf and are attached, including full payment to the County for all application fees, if any are required.

Applicant: _____

Applicant Representative: _____

Printed Name: _____; **Title:** _____

Date: _____, 20____

RECEIPT BY COUNTY:

Received By: _____

Printed Name: _____; **Title:** _____

Liberty County, Texas

Date: _____,